



CITY OF ATLANTA

Job Announcement

UTILITY ELECTRICIAN (D)*

STARTING SALARY: \$34,590

Salary Grade: 15

Applications Accepted From: May 22, 2006 until vacancies are filled

Minimum Job Requirements**

Applicants for this position must have a high school diploma or GED and four (4) years of experience as a professional Electrician in areas including commercial and/or industrial electrical work. Equivalent combinations of training and experience will be determined under prescribed guidelines.

Licenses and Certificates**

Applicants for this position must possess a valid driver's license at the time of application. A valid Georgia driver's license must be presented for verification at the time of appointment.

Duties of the Job

The purpose of this job is to perform skilled/manual work functions associated with high voltage electrical services. Duties include, but are not limited to: installing and repairing electrical fixtures, apparatus and control equipment; troubleshooting electrical problems; monitoring systems for proper operation; and maintaining the shop area; installs control and distribution apparatus; tests continuity of circuits to ensure electrical compatibility and safety of components; observes operation of installed equipment or system to detect hazards and identify need for adjustment or replacement; troubleshoots potential electrical/power problems; responds to requests for service; etc.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2120, Atlanta, GA 30303

Phone: (404) 330-6369 www.atlantaga.gov FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

The hiring authority will contact only those applicants they deem most appropriate for the position within 30 days of the expiration of this bulletin. No other communication will be sent regarding the status of your application.

APPLICANTS WHO MEET THE ABOVE REQUIREMENTS ARE PLACED ON THE ELIGIBLE REGISTER IN THREE CATEGORIES: QUALIFIED, WELL QUALIFIED, OR HIGHLY QUALIFIED.

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.

*There is a salary differential for shift work.

**Verification will be required prior to appointment.

DEPARTMENT OF HUMAN RESOURCES

APPLICATION SUPPLEMENT FOR: **UTILITY ELECTRICIAN**

YOUR NAME: _____ DATE: _____

SOCIAL SECURITY #: _____ - _____ - _____

Any Fraudulent Information Will Result In The Disqualification Of The Applicant.

Please describe your work experience as it relates to the following area. Be careful to note the name of the organization and the dates of the employment (month/year to month/year).

1. Please describe in detail your work experience performing electrical repair work. Include the type of setting where the electrical work was performed (example: residential, commercial, industrial, etc.)

JOB TITLE	COMPANY	EMPLOYMENT DATES FROM (MO/YR.) TO (MO/YR.)

YOUR DUTIES & RESPONSIBILITIES: _____

2. Please indicate how you document the electrical repair work that is performed.

JOB TITLE	COMPANY	EMPLOYMENT DATES FROM (MO/YR.) TO (MO/YR.)

YOUR DUTIES & RESPONSIBILITIES: _____

APPLICATION SUPPLEMENT FOR: **UTILITY ELECTRICIAN (Cont.)**

3. Describe in detail your experience with conducting electrical repair work in a setting where there is standing water or water leaks.

JOB TITLE	COMPANY	EMPLOYMENT DATES FROM (MO/YR.) TO (MO/YR.)

YOUR DUTIES & RESPONSIBILITIES: _____

I certify that all information on this document is true and correct to the best of my knowledge, and acknowledge that any false statement or misrepresentation of facts will be grounds for disqualification or termination. I authorize the City of Atlanta to verify this information.

Signature

Date